

| Version | Updated by        | Status   | Update Timestamp | Notes  |
|---------|-------------------|----------|------------------|--|
| 1.0     | 2008 Deacon Board | Approved | 09/2008          | Initial version  |
| 2.0     | 2019 Deacon Board | Approved | 03/09/2019       | <ol style="list-style-type: none"> <li>1. Unanimous vote appeared in Articles 9a, 10a, and 14 was replaced by supermajority</li> <li>2. Supermajority was also added to Article 9c</li> <li>3. Article 16 was added to define supermajority</li> <li>4. Article 17 was added to define Mandatory Quorum</li> <li>5. The term Deacon Board was further defined to include pastors as its members</li> </ol> |
| 2.0     | Tiebin Liu        |          | 03/09/2019       | Added documentation history table  |

**Atlanta Chinese Christian Church Northwest Inc.**

**Amended and Restated By-Laws**

Chapter I Introduction

Article 1. The name of this church is Atlanta Chinese Christian Church Northwest, Inc. thereafter referred to as the “Church”.

Article 2. The Church is a Christian body, a non-profit organization formed and existing under the laws of the State of Georgia.

Chapter II Objectives

Article 3. The Church is an interdenominational church. Its objectives shall be in obedience to His Holy will to (a) preach the gospel of Jesus Christ as the Lord and true Savior, and (b) by means of the dedication of its congregation, glorify God and build the body of Jesus Christ.

### Chapter III Statement of Faith

Article 4. As the statement of faith, we, the congregation of the Church, believe and proclaim:

a. The Bible

We believe the Scriptures, both Old and New Testaments, to be the inspired Word of God without error in the original writings, the complete revelation of His will for the Salvation of man, and the Divine and final authority for all Christian faith and life.

b. God

We believe in one God, Creator of all things, infinitely perfect and eternally existing in three persons, Father, Son, and Holy Spirit.

c. Christ

We believe that Jesus Christ is true God and true man, having been conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross a sacrifice for our sins according to the Scriptures. He arose bodily from the dead, ascended into heaven, where He now is our High Priest and Advocate, at the right hand of the Majesty on High.

d. Holy Spirit

We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and during this age to convict men, regenerate the believing sinner, and indwell, guide, instruct, and empower the believer for godly living and service.

e. Man

We believe that man was created in the image of God but fell into sin and is therefore lost and only through regeneration by the Holy Spirit can salvation and spiritual life be obtained.

f. Salvation

We believe that the shed blood of Jesus Christ and His resurrection provide the only ground for justification and salvation for all who believe, are only such as receive Jesus Christ are born of the Holy Spirit, and thus become children of God.

g. Sacrament

We believe that water baptism and the Lord's Supper are ordinances to be observed by the church during the present age. They are, however, not to be regarded as means of salvation.

h. Church

We believe that the true Church is composed of all such persons who through saving faith in Jesus Christ have been regenerated by the Holy Spirit and are united

together in the body of Christ of which He is the Head to proclaim the entrusted Gospel.

- i. Advent  
We believe that Jesus Christ will bodily return in the eschaton to judge the living and the dead this glorious hope is foundational to our Christian living and service.
- j. Eternal Life  
We believe in the bodily resurrection of the dead, of the believer to everlasting blessedness and joy with the Lord, of the unbeliever to judgement and everlasting conscious punishment.

#### Chapter IV Sacraments

Article 5. Baptism shall be held for those who have been born again and are willing to manifest to their faith in Jesus Christ in front of the congregation and to the entire world.

Article 6. As the Holy Spirit directs, there should be the Lord's Supper for the believers in remembrance of Christ's death on the cross.

Article 7. A marriage shall be held for the union of a man and a woman, providing:

- a. That the partners of the marriage shall be born again Christians and that this union of man and woman be ordained by the will of the Lord. A believer in Christ shall not be yoked together with an unbeliever (2 Cor. 6:14).
- b. That the procedures and ceremonies of the wedding shall be performed in such a way that they do not contradict the truth of the Bible nor the local and national laws.
- c. The partners should consult the Pastor of the Church in advance and prayer shall be conducted sincerely and solemnly. A complete plan of the various ceremonies of the wedding shall be presented.

Article 8. Whenever appropriate, a memorial service shall be held for the deceased believer in which the truth of the Bible shall be observed.

#### Chapter V Organization

Article 9. Pastor

- a. The Pastor is a full-time servant of God with faith in line with the items listed in Chapter III of the By-Laws. He must have a clear calling with gifts from God to

shepherd the flock and be approved with affirmative votes by a supermajority of the Deacon Board.

- b. The Pastor's responsibilities include praying, preaching the truth of God, shepherding the flock, representing the Church, conducting church services, and coordinating with the Deacon Board in planning and executing the church affairs.
- c. The term of office of the Pastor shall be four (4) years. Thereafter, upon approval with affirmative votes by a supermajority of the Deacon Board, the Pastor may serve for more than one term. The Church shall be responsible for his living expenses and medical insurance.

#### Article 10. Deacons

- a. A Deacon shall be a born-again Christian who is qualified by the standards of the Bible (1 Timothy 3:8-13) and is willing to take the responsibilities of the office. A candidate for the office of Deacon shall be nominated by the Congregation and approved by with affirmative votes by a supermajority of the Deacon Board. The election shall be announced to the Congregation.
- b. The initial term of office of Deacon shall be for two (2) years. At his or her discretion, an elected Deacon may serve for no longer than two (2) consecutive terms. A retired Deacon is eligible to be re-elected on the Deacon Board after a minimum of two (2) years of absence from the Deacon Board. The Deacon Board is consists of Pastors and Deacons.

#### Article 11. Deacon Board

- a. The Deacon Board shall be the decision-making unit, in which plans and actions of the Church are determined and initiated. The Deacon Board shall be responsible for administering the overall business of the Church.
- b. There shall be no less than ten (10) Deacons in the Deacon Board.
- c. The term of Deacons shall be arranged so that no more than one-half of the Deacons in the Deacon Board shall be re-elected each year. The nomination and election for the new Deacons shall be finalized by end of August of the year, and the newly elected Deacons shall start sitting in the Deacon Board meeting in September and assume their office on the first day of January of the following year.
- d. The Pastors, the newly elected Deacons and the existing Deacons shall organize a new Deacon Board and elect a Chairperson. In the meantime, the responsibilities of each Deacon shall be adjusted. The adjustment shall be determined after prayerful

consideration of all Deacons. The establishment of the Deacon Board and the adjustment of responsibilities among the Deacons shall be duly announced.

- e. The term of office of chairperson of the Deacon Board shall be two (2) years. A chairperson shall not be re-elected to serve consecutively more than one term. The Chairperson of the Deacon Board shall have the responsibilities to call and preside over the Deacon Board meetings.
- f. The Deacon Board shall hold a regular meeting each month to plan and to take action on the business of the Church.

#### Chapter VI Services

Article 12. Following the guidance of the Holy Spirit, there shall be the following services held by the Church:

- a. Worship service on every Sunday.
- b. Bible classes for the adults, youth and children on every Sunday.
- c. Fellowship Group meetings held at various locations.
- d. Prayer meetings at various locations.
- e. Special meetings for evangelical and spiritual enrichment purposes.

#### Chapter VII Others

Article 13. The By-Laws shall be deemed as guidelines to regulate the organization and administration of the Church. It shall be emphasized that the Lord Jesus Christ is the foundation on which a church is built. It shall be stressed that any action or decision to be taken by the Church shall be guided by the Holy Spirit.

Article 14. The By-Laws shall be reviewed periodically and revised if and when deemed necessary. After prayerful consideration, amendment to the By-Laws can be proposed and approved with affirmative votes by a supermajority of the Deacon Board. The amended and restated By-Laws shall be announced and released to the Church congregation in due course.

Article 15. The By-Laws have proceeded from the first reading by the Deacon Board and announced to the congregation. Accordingly, the By-Laws are announced to be effective on October 19, 2008.

Article 16. If “supermajority” is required to pass a motion under these By-Laws, a minimum 80% of the Deacon Board shall cast affirmative votes to support the motion. For avoidance of doubt, if calculation of affirmative votes results in a decimal product, the decimal in the tenths place will be rounded to the nearest ones place by adding

1 to the previous digit if the value in the tenths digit place is 5 or greater or leaving the previous digit unchanged if the value in the tenths place is less than 5, whichever is applicable.

Article 17. Mandatory Quorum

Pastors and duly elected Deacons present at any properly called Deacon Board meeting shall constitute a quorum. A quorum must be attended by at least eighty percent (80%) of members then currently sitting on the Deacon Board for transactions to take place and motions to pass ("Mandatory Quorum").